



Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

July 6th, 2022

1:00 p.m.

Jefferson County Courthouse Room 205

Join Zoom Meeting:

Join Zoom Meeting

<https://us06web.zoom.us/j/88388950496?pwd=ZlVxajA5Q1hFQTZSRytoWnhZbzFldzO9>

Meeting ID: 883 8895 0496

Passcode: 045109

Board Members

Steve Nass; Meg Turville-Heitz; Jessica Coburn, RN, PhD; Samantha LaMuro, R.T.; Don Williams, MD

1. **Call to Order**
2. **Roll Call** (Establish a Quorum)
3. **Certification of Compliance with the Open Meetings Law**
4. **Review of the July 6th, 2022 Agenda**
5. **Elections of Board Officers- Chair and Vice Chair**
6. **Public Comment** (*Members of the public who wish to address the Board on specific agenda items must submit their request at this time*)
7. **Approval of Board of Health Minutes for February 23rd, 2022**
8. **Review of Health Department Organizational Orientation**
9. **Questions and Answers of Health Department Annual Report 2021**
10. **Future Agenda Items**
11. **Adjourn**

Next Scheduled Meeting:

July 20th, 2022 10:30-12:00 (*Joint Committee Meeting*)

July 20th, 2022 1:00-3:00 (*Board of Health Meeting*)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department

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Jefferson County Board of Health Minutes February 23, 2022 Zoom meeting or Room 205 at Jefferson County Courthouse

Board Members

Kirk Lund, Chair; Dick Schultz, Vice-Chair; Maria Dabel, Secretary; Samantha LaMuro, R.T.; Don Williams, M.D.

1. **Call to Order:** Meeting was called to order by Lund at 1:00 p.m.
2. **Roll Call (establish a quorum):**
Board of Health Members Present: Kirk Lund, Chair(via Zoom); Dick Schultz, Vice-Chair; Maria Dabel, Secretary; Don Williams, M.D.
Board of Health Members Absent: Samantha LaMuro, R.T. **Quorum established per Wehmeier.**
Others Present: Elizabeth Chilsen, Interim Director; Mary Bender, Public Health Program Manager; Michele Schmidt, Recorder; Kaitlin Main, nursing student; Samroz Jakvani, Epidemiologist (via Zoom); Tyler Kubicek, Environmental Health Specialist (via Zoom); Ben Wehmeier, County Administrator. Guests: Supervisor Anita Martin; Matt Zangl, Director of Planning and Zoning; Janet Foust; Vic Karaliunas; Janet McConaughy; Ed Cohen.
3. **Certification of Compliance with the Open Meetings Law:** Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the Agenda:** No changes to the Agenda requested.
5. **Approval of the Board of Health Minutes for October 20, 2021 Meeting:** Motion by Schultz/Dabel to approve the minutes as written. Motion passed 4-0.
6. **Communications:**
 - a. **Resignation of Board Secretary – Maria Dabel:** Chilsen reported Maria Dabel is resigning in April. Chilsen thanked Maria Dabel for her service on the Board of Health. Chilsen said to let herself or Wehmeier know of anyone who might be interested in replacing Maria Dabel on the Board of Health.
7. **Public Comment:** 5 guests provided comments on Agenda Item #11 (a) "Update of Concentrated Animal Feeding Operation (CAFO) Regulation in Jefferson County". 1 guest provided comments on Agenda Item #12 (a) "Avian Influenza Response Meeting".
8. **Review and Approval of Health Department Financial Report:** Motion by Schultz/Dabel to approve the financial report. Motion passed 4-0.
9. **Update on Covid-19 Pandemic Response:** Samroz reported there is a rapid decrease in Covid-19 cases and hospitalizations are now just decreasing. Keeping an eye on the new Covid variant, Ba.2, no confirmed cases in Wisconsin at this time. Samroz reported Jefferson County is headed in a great direction. Samroz reported the benefits of vaccinations and boosters. Samroz is working to convey that to the community. Schultz thanked the Health Department for all the work that has been done.
10. **Discussion of the Public Health Program**
 - a. **Review of Statistics:** Chilsen reviewed the handouts "Public Health Statistics 2021" and "Vaccine Usage Report". Chilsen reported the Health Department is opening up more and resuming limited services.
 - b. **Review of Communicable Disease Cases Reported:** Samroz reviewed the report included in the meeting packet. Samroz reported a Carbon Monoxide press release was done.
 - c. **Staffing Update:**
 - i. **Interim Health Officer/Director – Elizabeth Chilsen**
 - ii. **Public Health Program Manager – Chilsen reported that Mary Bender has taken the position**
 - iii. **Open Positions**
 - **WIC Administrative Assistant – Chilsen reported interviews are being done now.**
 - **Public Health Nurse – Chilsen reported looking for candidates.**
 - **Licensed Practical Nurse – Chilsen reported an offer to a candidate is being made.**
11. **Operational Update of the Environmental Health Program:** Kubicek reported more inspections are being made.

- a. **Update of Concentrated Animal Feeding Operation (CAFO) Regulation in Jefferson County:** Chilsen reported she had a meeting with Planning and Zoning and Land and Water. In that meeting, a letter was drafted with questions to the Air Quality Program and DNR. Chilsen is waiting for all questions to be answered, hopefully by the April Board of Health meeting. Chilsen asked if Board of Health members had any more questions to share with the DNR or Air Quality Program. The Board of Health members had no other questions at this time.

12. Update of the Public Health Preparedness Program

- a. **Avian Influenza Response Meeting:** Chilsen reported that DATCAP and other members of the State are meeting with local public health departments. Chilsen reported local health departments and Emergency Management are able to assist with resource procurement and Chilsen provided other ways public health would be utilized. Chilsen asked the State if it is possible for Health Departments to be notified before a positive case is confirmed.

13. Future Agenda Items: Kirk requested to keep CAFO item on Agenda.

14. Adjourn: Motion by Williams/Schultz to adjourn meeting at 2:20 p.m. Motion passed 4-0.

Next Scheduled Meetings: Wednesday – April 20, 2022.

Minutes prepared by: Michele Schmidt Accountant II, Jefferson County Health Department and reviewed by Elizabeth Chilsen, Interim Director/Health Officer.